

AAA Matching Work Scholarship Guidelines

Thank you for your interest in the “Matching Work Scholarship” from Atlanta Adventist Academy. This \$500 scholarship was conceptualized by AAA to meet the need for teaching industry in business at an early age. A good work ethic coupled with great academic studies and God’s direction will produce success in today’s marketplace. So, how does it work?

Below are a few key guidelines to follow to receive this scholarship in its entirety during the coming school year.

- Sign “Acceptance and Business Plan” sheet attached to be eligible and qualify for scholarship.
 - Due Date – August 20
- Begin working business plan (plan may develop and grow during the first few months)
- Hand in cash and receipts by the 22nd of each month for payment posting/scholarship posting. Due dates and minimum cash/receipts due schedule is below. Can bring in more, but if less than minimum than may skip matching scholarship for month when minimum is not met. (Can recover in subsequent month, if prior month and current month minimums are met).
 - September 22 - \$40 Due
 - October 22 - \$50 Due
 - November 22 - \$60 Due
 - December 22 - \$70 Due _____ Total Goal 1st Semester = \$220
 - January 22 - \$70 Due
 - February 22 - \$70 Due
 - March 22 - \$70 Due
 - April 22 - \$70 Due _____ Total Goal 2nd Semester = \$280
- Receipts for each transaction must be presented with cash on the 22nd of each month. If receipts are missing or do not match cash turned in, then the lower matched cash/receipt amount will be used for matching scholarship. (Cash turned in may often be less than receipts, if any expenses for the business were used from revenue taken in).
- Submit cash/receipts to Dave Colburn, Treasurer by due dates in person at the Duluth Campus, or with check and receipts via mail to AAA, ATTN: Treasurer, PO Box 4088, Duluth, GA 30096. DO NOT MAIL CASH!

Have fun and meet the due dates and minimums to receive full scholarship! Remember, anything above goals can be paid ahead. Growing the business faster than the above goals will just put extra cash in YOUR pocket! Let’s be an entrepreneur and start a business together!!

Questions... contact Dave Colburn – dcolburn@aaa.edu or 404-699-1400.

God bless your efforts!

-Dave Colburn, Treasurer AAA

Acceptance and Business Plan

By signing below you are accepting to the Matching Work Scholarship Guidelines and promise to work to meet or exceed the minimum requirements for the program. You also promise to turn cash or check and receipts by the 22nd of each month from September – April. Program end date is April 22. All funds/receipts must be turned in by this date for a total of \$500.

My Business Plan is as follows:

Name of new business (if known): _____ (be creative and catching)

Nature of business (what service or product you will be selling): _____

Who will be your target market (who you will be selling to): _____

How many hours per week will you commit? _____

Will someone be working with you? Y / N If so, who? _____

How much experience do you already have doing this? None / Some / Alot... explain:

Are you interested in growing this business or another business past this school year? Y / N If so, how much do you want to make during the coming summer doing this? _____

Business Tracking (create own activity sheet if more tracking needed):

Date	Hours worked	Results

I have read and accepted the guidelines of the Matching Work Scholarship and will abide under the requirements for this scholarship. This form due in AAA office Aug. 20.

NAME: _____ (Please Print) SCHOOL YEAR: _____

SIGNED: _____ DATE: _____

AAA OFFICE APPROVAL SIGNATURE: _____ DATE: _____